



**EMPLOYMENT HISTORY:** List all positions beginning with current or most recent. Use additional sheets of paper if necessary. Include volunteer experience in which you worked with children.

Dates	Employer Name	Supervisor's Name	Daytime Phone	Position & Job Duties	Reason for Leaving

**REFERENCES:** References should be from people who have knowledge of your work performance and character. People who serve as good references include, but are not limited to, past and present employers, teachers/professors, and coaches. Please list **three** people we can contact for a reference.

1 \_\_\_\_\_  
 Name Relationship Address Email Address Phone

2 \_\_\_\_\_  
 Name Relationship Address Email Address Phone

3 \_\_\_\_\_  
 Name Relationship Address Email Address Phone

**EDUCATION, TRAINING, AND EXPERIENCE:**

Institution (High School / College, Tech. School)	School Attended City, State	# of Years Completed	Year of Graduation?	Field of Study / Completed Degree

Please include any additional pertinent information such as ability to speak foreign languages, special skills, interests, awards, involvement with service organizations, musical ability, program development, sports teams, hobbies, etc..

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

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**Please describe any experiences that you have working with children (scouts, camps, babysitting, volunteer, etc.).**

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**Please state why you would like to work for Yarmouth Community Services.**

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**What is your personal philosophy on the role that youth programs play in the lives of youth?**

**Town of Yarmouth  
Background Check Authorization Form**

I, \_\_\_\_\_, understand that in order to assess my qualifications for the position of **Yarmouth Community Services Recreation Counselor**, a full background investigation is necessary. I, therefore, authorize the Town of Yarmouth to conduct an investigation in order to obtain information concerning my background, which may include but not be limited to:

1. Verification of information provided on my application for employment;

\_\_\_\_\_ (initials)                      \_\_\_\_\_ (date)

2. Contacting employers (past/present), clients, business associates, professional organizations, or other institutions, regarding work performance and character;

\_\_\_\_\_ (initials)                      \_\_\_\_\_ (date)

3. Criminal background check;

\_\_\_\_\_ (initials)                      \_\_\_\_\_ (date)

I hereby release any individual, entity and the municipality from all claims of liabilities that might arise from the inquiry into or disclosure of such information, including claims under any federal, state, or local civil rights law and any claims for defamation or invasion of privacy.

All the information and materials I have provided to the Town of Yarmouth as part of the employment process are accurate and truthful. I realize that providing the municipality with false information or intentionally withholding relevant information regarding my application may be grounds for dismissal.

Applicant Name (Print) \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Date of Birth \_\_\_\_\_

Today's Date \_\_\_\_\_