

**Town of Yarmouth
Yarmouth Community Services**

YCS After-School Child Care Coordinator for Grades 2-4

Under the supervision of the Yarmouth Community Services Director and Assistant Director, the After School Child Care Coordinator is responsible for programming and supervision of the new after school care program at Yarmouth Elementary School during the 2010-2011 school year. The After School Care Coordinator will plan and implement a program of activities for approximately 25 children, which will ensure each child's personal safety while providing entertainment, physical activities and learning experiences. The After School Care Coordinator is responsible for the supervision and management of one paid staff, assisting in billing and collection of payments and working closely with Yarmouth Community Services and the Yarmouth School District to ensure that all areas of the job responsibilities reflect the mission of Yarmouth Community Services. Candidates should be a minimum of 21 years of age, with a college degree in a recreation/education field and have experience working with school age children. CPR and First Aid certifications preferred.

- **Program Dates: August 31 – June 17 (no program during school vacations, holidays, snow days and teacher in-service days).**
- **Work Hours: Monday - Friday 2:45 – 5:45pm (15 hours per week)**
- **Program Location: Yarmouth Elementary School**
- **Rate of Pay: \$12 - \$15/hour based on experience**

Interested applicants should send a letter of intent and resume to YCS by **August 1, 2010**.

**Jason Veilleux
Yarmouth Community Services
200 Main Street
Yarmouth, ME. 04096
(207) 846-2406
info@yarmouthcommunityservices.org**

The Town of Yarmouth is an EOE.