

Yarmouth Tree Advisory Committee – Meeting Minutes

Meeting: Jan 11, 2023, 12-1pm ET

Location: YCS

Attendance: Karyn MacNeill, Lisa Small, Susan Prescott, Rebecca Rundquist, ~~Scott Couture~~, David Craig, Lisa Wilson, Aaron Kaufman, Steve Ryan, Michael Brandimarte

1. Meeting called to order at 12:00pm ET
2. Committee voted to accept meeting minutes from last meeting
3. Current Business
 - a. Ordinance Project kickoff underway and additional meeting coming to begin scheduling deliverables
 - b. YTAC Calendar presented and team will begin populating with Important dates
 - c. Special Projects
 - i. Developing Communication plan for team
 - ii. David C. request committee to create/present Annual Work Plan for Town Council
 - iii. Project Canopy is a grant application that needs to be completed. Rebecca will provide a date when the application needs to be completed
 - d. Arbor Day: Update from Karyn -> Town Council will be hearing our proposal for the annual Proclamation for Arbor Day. When the date is set, I'll let the committee know. This is required as part of the annual Tree City USA awards criteria. Town council has received notice
 - e. BTM Project: Update from Karyn -> The annual BTM count is quickly coming up. Karyn will meet with Lisa Wilson and Scott to determine how to best tackle the large roadside evals. (I hope to meet with Lisa W. this Monday or Tuesday...virtually to get it started)
 - i. Looked at 2019 BTM maps and Lisa will be looking at trees that have been identified
 - ii. Assembling list of people that have trees that overhang public walkways and bikeways
 - iii. Target completion by early February 2023
 - iv. Karyn will complete Main St west
 - v. Mitigation methods include spraying, inoculation, as well as physical removal of nests
4. Other Business
 - a. Tree list: Committee voted to accept YTAC List of Preferred Tree list and will be attached to these minutes.
 - b. Tree Protection protocol: Lisa/Susan developing a list and will share with committee to formalize and adopt into planning/development processes
5. Meeting adjourned at 1:00pm