

**Program Advisory Committee Meeting
January 22 at 7:00 PM
Town Hall Community Room**

Present

Jackie Schumacher

Jen Van Allen

Leigh Kirchner, Aging in Place

Jesica Garrou, School Committee Liaison

Lori Madden, YCS Admin Assistant

Mike Caron, YCS Assistant Director

1. Survey

Discussion: Goal to get paper copies at the June & November elections, as well as make them available at Town Hall and Library, and possible distribution through the schools. There would also be a digital version available (via survey monkey) from the Town's web site. The goal is to have the survey ready so that we can put QR code on the cover of the activity guide. Survey should be short (Less than 10 questions)

Action Steps: YCS staff to circulate beginnings of survey questions for group to comment on in a google doc. Initial questions:

1. Age (or age of family members who participate),
2. What are obstacles to participation?
3. Are you aware that YCS offers XYZ programs?
4. What kinds of programs do you want more of? (Have 2 columns, Youth & Adult)

2. Scholarship Fund

Discussion: Mike in discussions with MyRec about adding a checkbox for donation at registration that would allow you to donate money to someone in need, when you register for a program. Before we can go live with this an official policy must be adopted. We reviewed eligibility requirements, and agreed that HEAP eligibility and STAY program could be added in addition to Medicaid, and others.

Action Steps: YCS staff will send out a draft of the document for committee to review.

3. Calendar of Events for New Resident Guide

Discussion: Discussed difficulty of encompassing all events by all organizations.

Action Steps: Decided to just list events being put on by Town departments — Transfer Station, YCS events, etc. — and provide a list of nonprofit organizations that new residents might want to be aware of.

Meeting Adjourned 8:00 PM