

**Yarmouth Parks & Lands Committee**

**MEETING MINUTES**

**Date: April 5, 2017**

**Time: 6:00 – 7:30 pm**

**Monthly meeting**

**Yarmouth Town Hall, Community Room**

*To advise the Town Council, staff, boards, committees, and the public concerning the funding, acquisition, management, use, and disposition of town lands needed to implement the parks, trails, pedestrian easements, and open-space goals of the community; and to engage the town and public in stewardship, protection, and uses of the natural environment and ecosystems of Yarmouth through public education, shared responsibility and personal experience, and connection to the lands and waters of Yarmouth.*

**Chair: Tony Cowles**

**Notes taken by: Karyn MacNeill**

**Committee members 2017:**

Mary Thorp  
Jay Waterman  
Mary Webber  
Tony Cowles

**Town Council, Staff & Guests:**

David Craig, Town Council liaison  
Karyn MacNeill, YCS Director

Todd Padstone, WST/BPC      Dan Ostrye, WST/BPC  
Ed Ashley, CPIC/BPC      Bill Dunn, Rotary/WST  
Guests: Laura Wilkinson & Scott Dugas

- Introductions and welcome for guests and members
- Approved Minutes for March 1, 2017 meeting
  - Motion to accept as proposed by Jay Waterman, 2<sup>nd</sup> by Mary Thorp. Unanimously passed.
- Bike Ped Committee update and intro
  - Dan Ostrye presented PLC with a history of BPC. Recently, PLC was formed as part of the separation of the Conservation Committee (2007). In 2009, BPC became renewed and re-emerged after a few years “off” under PLC.
  - Dan shared a printed version of the BPC Mission Statement as well as Activities and Goals for 2017. (attached)
- West Side Trail Committee
  - Dan Ostrye updated the attendees on the completion of WST’s Phase 1.
  - Upcoming steps for WST are continued maintenance on Phase 1 and managing of Phase 1.
  - Phase 2 will begin shortly as part of the receipt of a \$50K grant from the Recreational Trails Program. The project’s total is estimated to be \$88K-120K and the location of Phase 2 stretches from Exit 15 at the Park and Ride through the McKearney Village paths/trails.
  - Tony Cowles commented on continuity of signage w/in town-owned/managed open spaces.
- Re-cap of Town Council meeting, 3/9/2017
- Re-cap of Planning Board meeting, 3/8/2017
- Open Space property updates, as needed
  - The PLC had no conversation at this time
- Sub-Committee Reports, as needed
  - CPIC – Ed Ashley commented that draft changes were circulated to Karyn and a smaller group. Updated information will be sent to all PLC members (Karyn).
  - Land Acquisition –
    - Brief discussion about the conversations surrounding the 572 East Elm Street/Dugas subdivision; as of this evening, there has not been an updated subdivision plan submitted to the Planning Dept.

- Jay Waterman has asked for PLC to continue to keep various parcels in mind when discussing Land Acquisition, e.g. – the parcel off John Howland Drive abutting Frank Knight Forest.
- PBP Signage – Mary Webber and Andy Mazer are still moving forward to finish this project.
- Planning Board representation – Jay passed along a sign-up sheet for these meetings. 4/12/17 meeting is cancelled.
- Open Space Plan conversation – Karyn will look into pricing and information regarding creation of an Open Space Plan for the CIP proposal during budget process (FY19, CIP presentations). Ed recommended Beth Dellavalle as a possible contact.
- Tinker Management Plan review – Karyn will email draft Plan to PLC (and to CILJIA). A no-trespassing sign must be installed at the border of the Drinkwater/Tinker Preserve limits.
- 7:55pm, Motion to Adjourn by Jay, 2<sup>nd</sup> by Mary Webber.

**Important dates upcoming**

**April 25 – DOT meeting to discuss Exit 15's Park and Ride's rail crossing as part of WST's Phase 2.**

**April 25 – CPIC meeting re: Open Space Residential Ordinance**

**Wed., 5/3/2017 – PLC Meeting**

**Monday, 5/22/2017 – 5pm meeting for tour of Town facilities w/ Town Council and Sports & Rec Committee**

**Wed., 6/7/2017 – PLC Meeting**

**Wed., 7/5/2017 – PLC Meeting**