

Yarmouth Parks & Lands Committee

MEETING MINUTES - DRAFT

Date: January 3, 2018

Time: 6:00 – 7:30 pm

Monthly meeting

Town Hall, Community Room

To advise the Town Council, staff, boards, committees, and the public concerning the funding, acquisition, management, use, and disposition of town lands needed to implement the parks, trails, pedestrian easements, and open-space goals of the community; and to engage the town and public in stewardship, protection, and uses of the natural environment and ecosystems of Yarmouth through public education, shared responsibility and personal experience, and connection to the lands and waters of Yarmouth.

Chair:

Notes taken by:

Committee members 2018:

Karen Massey (2018)
Mary Webber (2018), excused
Lisa Small (2019)
Mary Thorp (2019), excused
Jay Waterman (2019)
Richard Brimberg (2020)
Jesica Garrou (2020)

Town Council, Staff & Guests:

Karyn MacNeill, YCS Director
David Craig, Council Liaison

- Call to Order, 6:03pm
- 1.) Introductions and welcome for guests and members
 - A welcome to new members: Richard Brimberg, Lisa Small, and Jesica Garrou
 - An introduction by each member detailed their passions and interest in being on PLC
 - A compiled packet of information was passed out to each member, new and current
- Acceptance of December's Minutes – pushed to a meeting where other members who were on the PLC at the time can weigh in.
- 2.) Any questions or additional discussion from members?
 - Karen Massey asked about the Open Space Plan Conversation and adhoc committee from the December 2017 meeting minutes. Lisa was able to provide a quick update and members felt that this committee needs to have a relationship with PLC. Lisa will report back to PLC and to adhoc group regarding PLC staying informed. Karen offered to be part of that group as well. A further discussion will be part of the February meeting.
- 3.) Riverfront Woods Preserve (RWP)
 - A brief update on the property
 - CE Draft discussion – PLC members will review the draft of the CE (based off Knight's Pond CE, at the suggestion of RRCT) and bring comments and suggestions to February's meeting. Karyn will invite Alan, Kyle, and Beth to assist with this project. A reminder the CE for RWP is needed to be finalized by the purchase date of the property (est. to be no later than April 2018), as required by LMF. Karyn will send the Barker Preserve deed and CE. Karyn will also set up a snowshoe hike for that property so that members can see it sooner to determine some ways to properly suggestion management options.
- 4.) Spear Farm CE and Management Plan review
 - CE discussion – Karyn shared an update on lessons learned. Copies of the two CEs for SFEP property were handed out (and in a previous email). There was discussion on how CEs are monitored and how this one will be used this year. Discussion on getting a 3rd CE monitoring

report will help best handle the concerns and move ahead with a possible SFEP management plan review.

- 5.) Land Steward Position discussion
 - Karyn shared two options to have a land steward here in Yarmouth. The MCC option (application) was shared and a draft job description, in case the MCC option is not chosen. A brief budget conversation was shared regarding this position in the past FYs as well as what is expected this year. Karyn was given the support from the PLC to move ahead with the MCC option seeing the deadline is February 9th and PLC will continue to discuss the Land Steward position as it moves forward.
- Agenda items tabled:
 - Projects to be considered in 2018
 - RRP, completed upgrades
 - RRP upcoming projects
 - Update on PBP Management Plan status
 - Electing Chair and Secretary
- Adjourn, 7:45pm – motion to adjourn made by Karen Massey and 2nd by Richard. Unanimous.

Suggested agenda items for February Meeting:

- RWP's CE and Management Plan
- SFEP's CEs and 2017 Monitoring Report
- Update on MCC or Land Steward role
- December Meeting Minutes
- Quick review on Bench Protocol

Important upcoming dates:

TBD - SNOWSHOE HIKE IN RWP

2/7/2018 – PLC Monthly Meeting

3/7/2018 – PLC Monthly Meeting

4/4/2018 – PLC Monthly Meeting